

05/14/2013
6:30 pm EST

ActArcs Meeting

Attendees:

Yvonne Ng
Marie Lascu
Kelly Haydon
Howard Besser

TWN

- Kelly will most likely be doing an independent study at TWN over the summer
- Focus will be on Newsreel collection- the inventorying and care of which means dealing with historic tensions--Howard gave a great historical overview- you all missed it!
- One deliverable may be essay about experience
- Second blog entry draft will be shared this evening- **please revise/comment etc**
- Kelly has shared 'tips for catalogers' as well- **please revise comment etc**
- **These will be posted on the website by Thursday**

Home Video Day

- Partner with TWN and possibly have at MNN El Barrio community firehouse
- Have 2 decks for each station- 1 is the preview station
- Can we/ should we have proper inspection station
- Cleaning decks between each view??

Some other things to consider-

- Game: call out a format, whoever has it will give them a prize!
- Need a disclaimer

NEXT STEP: Draw up proposal- meet with JT

Josephine Herrick Project <http://jhproject.org/>

- From their website:
The Josephine Herrick Project is a nonprofit that enlists photographic community volunteers to educate students who have not had the opportunity to learn the communicative power of photography. Through partnerships with local organizations, JHProject's completely free programs inspire children, teens, adults and seniors with the visual

language of photography, enhancing their abilities to transform communities through artistic vision.

- Actarcs (Marie, Kelly, Yvonne and whomever else is interested) will catalog a/v and photo materials- this hands on part shouldn't take more than a couple work days
- Will begin this in June
- We can provide a great deal of simple consultation for an operation (in terms of this new re-branding phase) that is just getting off the ground

NEXT STEP: Set up meeting in June with more group members

Website suggestion

- Projects page- divide into activities, resources etc to distinguish the 'types' of projects we have done and are working on ← **need to figure out exact sections and how to present**

Workshop update:

- It went great!
- Rufus and Nicole Martin will come up with updated presentation to include more digital media

Technical Metadata sheet:

- Lindy is going through it (and others should too!) to make it more non-techy/archivist friendly
- We need to make diagrams!! Make spreadsheet interactive!

We need to have a work day after Rufus is done with NYAFF and update this!

Archive email interview:

- Kelly is still working on responding to all of their questions
- **Will send out for review**

Yvonne update:

WITNESS' activists' guide to video archiving almost done!
This will be a very useful resource to share

Action Points: (also see bolded lines throughout)

- Look at tips for catalogers and TWN blog look over- next 24 hours
- Kelly! Finish video!!! (work day!)